

**PINOLE / HERCULES
Wastewater Subcommittee**

**Minutes prepared by: Anita Tucci-Smith
March 2, 2017
8:30 A.M.**

The regular meeting was hosted by the City of Hercules in the Council Chambers of City Hall.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Hercules Councilmember Dan Romero, serving as Chair, called the meeting to order at 8:35 A.M.

2. ROLL CALL

Subcommittee Members Present:

Dan Romero, Councilmember, City of Hercules
Roland Esquivias, Councilmember, City of Hercules
Debbie Long, Mayor, City of Pinole
Tim Banuelos, Mayor Pro Tem, City of Pinole

Subcommittee Members Absent:

None

Staff Present:

David Biggs, City Manager, Hercules
Mike Roberts, Public Works Director/City Engineer, Hercules
Michelle Fitzer, City Manager, Pinole
Hector de la Rosa, Assistant City Manager, Pinole
Tamara Miller, Public Works Director/City Engineer, Pinole
Andrea Miller, Finance Director, Pinole
Ron Tobey, Plant Operations Manager, Pinole

Members of the Public:

None

3. INTRODUCTIONS

4. APPROVAL OF MINUTES FROM DECEMBER 1, 2016 MEETING

Action: Motion by Pinole Mayor Long, seconded by Pinole Mayor Pro Tem Banuelos to approve the minutes of the December 1, 2016 meeting, as submitted, carried by the following vote:

Ayes: Banuelos, Long, Romero
Noes: None

Abstain: Esquivias
Absent: None

5. CITIZENS TO BE HEARD – FOR ITEMS NOT ON THE AGENDA

There were no citizens to be heard.

6. OPERATOR’S REPORT

Ron Tobey, Plant Operations Manager, Pinole, presented the monthly flow data and adjusted some of the numbers in the flow chart. He explained that the significant rainfall during the months of January and February had increased the flows at the plant and the near shore outfall had been used several times, the plant had operated well, and no effluent limits had been exceeded. He also presented a new chart to identify toxic pollutants including mercury, copper, and cyanide in response to a citizen request, and explained that there was no issue with respect to those pollutants. The toxic pollutants had been tested on the combined effluent and not by the individual cities.

7. CAPITAL PROJECT – PH WPCP UPGRADE

a. LOAN STATUS

Andrea Miller, Finance Director, Pinole, reported that the State loan agreements for both Hercules and Pinole had been approved at \$26,635,666 for Pinole and \$26,500,000 million for Hercules, for a total of \$ 53,135,666. Each agency had received disbursements for design and construction costs of \$1.5 million each, payment through project invoices through the escrow accounts at Wells Fargo Bank were going well after a difficult start, and estimated escrow balances through February 28, 2017 was approximately \$3.5 million each.

b. CONSTRUCTION STATUS

Tamara Miller, Public Works Director/City Engineer, Pinole, presented a PowerPoint to identify the March update to the Plant Upgrade and described the progress to date on the fairly size-constrained site. Construction remained on track to project completion by October 2018, with final completion by December 2018. She noted that weather had been a contributor to progress. She identified the change orders executed to date along with potential change orders, and while construction was behind 12 days because of weather and a PG&E transformer issue, that time was expected to be made up.

Comments from Subcommittee Members:

- Questioned some of the change orders, particularly related to asbestos, and suggested some change orders should have been anticipated earlier as a potential cost. (Long)

- Expressed concern that some subcontractors might be taking advantage of the change order process after offering a low bid. (Romero)

8. ADJOURN TO THE NEXT REGULAR SUBCOMMITTEE MEETING ON JUNE 1, 2017 IN PINOLE

The meeting adjourned at approximately 9:45 A.M. to a regular quarterly meeting scheduled for Thursday, June 1, 2017 at 8:30 A.M. in the City of Pinole.